

**UNITED STATES BANKRUPTCY COURT
WESTERN DISTRICT OF NEW YORK**

COVER SHEET FOR SCHEDULES, STATEMENTS, LISTS AND/OR AMENDMENTS

Case Name: _____ **Case No.** _____ **Chapter** _____

A. IDENTIFY TYPE OF DOCUMENT BEING FILED: (Select either #1, #2 or #3)

- ☐ #1--Amendment to previously filed document (Go to Sec. B)
☐ #2--Schedule/Statement not previously filed (Go to Sec. B)
☐ #3--Schedule of Post-Petition Debts (result of conversion--no fee due) (Go to Sec. D)

B. SUMMARIZE SPECIFICS OF DOCUMENT BEING FILED BY CHECKING APPLICABLE DATA ELEMENTS:

- ☐ **Amendment to Case Caption: (Please specify)**
☐ Name ☐ Social Security/Tax ID # ☐ aka/dba/fkba/fka information
- ☐ **Petition Page: (Please specify)**
☐ County ☐ Resident/Mailing address
- ☐ **Signature**
☐ Debtor(s) ☐ Attorney ☐ Corporation/Partnership ☐ Exhibit B
- ☐ **Statistical/Administrative Information**
- ☐ **Creditor Matrix**
- ☐ **Summary of Schedules**
- ☐ **Schedules: (Please check schedules attached to this Cover Sheet)**
☐ Schedule A ☐ Schedule B ☐ Schedule C
☐ Schedule D (Go to Sec. C) ☐ Schedule E (Go to Sec. C) ☐ Schedule F (Go to Sec. C)
☐ Schedule G ☐ Schedule H ☐ Schedule I ☐ Schedule J
- ☐ **Statement of Financial Affairs**
- ☐ **Statement Pursuant to Rule 2016(b)**
- ☐ **Exhibit A**
- ☐ **Chapter 13 Plan (Pre-confirmation):** ☐ Decrease Payments ☐ Increase Payments ☐ Increases length of plan
- ☐ **Other: (Please specify)** _____

FOR CHANGES AFFECTING SCHEDULE(S) D,E, or F, , THE LIST OF CREDITORS, MATRIX, OR MAILING LIST, PROCEED TO SECTION "C" OF THIS FORM. OTHERWISE, PROCEED TO SECTION "D."

C. CREDITOR/SCHEDULE INFORMATION: (Select either #1, #2 or #3)

- ☐ #1--Creditors are being added or deleted by this amendment/schedule, AND
☐ The \$26.00 amendment fee is attached
☐ A matrix in the format prescribed by the Clerk with the complete names and addresses of the parties **added** is attached. **Note: Do not repeat creditor information from a previously filed matrix.**
- ☐ #2--Schedule(s) of creditors (Schedules D, E, F), list of creditors, matrix or mailing list is being amended for purposes other than adding or deleting creditors.
☐ The \$26.00 fee is attached for this amendment [e.g. changing amount of a debt or classification of a debt].
☐ The \$26.00 fee does not apply for this amendment [e.g. change of address of a creditor or change of attorney].
- ☐ #3 -- No Creditors are being added or deleted.

D. CERTIFICATION OF SERVICE, ATTORNEY'S DECLARATION AND DEBTOR'S UNSWORN DECLARATION

→ CERTIFICATION OF SERVICE

Attach an "Affidavit of Service" listing each party served with a copy of the referenced document(s), this cover sheet and a copy of the §341 Meeting Notice (if applicable). Be sure to include the U.S. Trustee and the Case Trustee.

→ DECLARATION of Attorney [Attorney or debtor(s), if pro se, must sign.]

I declare that the above information contained on this cover sheet may be relied upon by the Clerk of Court as a complete and accurate summary of the information contained in the documents attached.

Dated _____ Signature: _____

→ DECLARATION of Debtor(s) [Required if declaration is not completed on the document(s) itself or by separate instrument.]

I declare under penalty of perjury that I have read this cover sheet and the attached schedules, lists, statements, etc., consisting of _____ sheets, numbered 1 through _____, and that they are true and correct to the best of my knowledge, information and belief.

Dated: _____ Signature: _____ (debtor)

Dated: _____ Signature: _____ (joint debtor, if any)

Please contact our Financial Department with any questions regarding whether or not a fee is due at (716) 551-4130.